

The Minnesota Angus Association is now accepting applications for the Executive Secretary position. Job duties include financial record keeping, managing accounts receivable and payables, direct the communication and coordination of association activities, and work with the board of directors to efficiently and effectively complete the associations business and commitments.

The Minnesota Angus Association is seeking a bright, personable candidate ready to put their passion for the cattle industry to work promoting the Angus breed and serving the members of the Minnesota Angus Association. The successful candidate will ideally hold a background in record keeping, have excellent communication skills and possess proficient skills in QuickBooks and related business systems.

Applications will close Feb 5th.

Individuals may apply by contacting Neal Johnson at 507-215-1114 or e-mail at dandyacresent@gmail.com or Bruce Waugh at 507-381-1570 or e-mail at cvrangus@yahoo.com.